

**Idaho Resource and Conservation Development Association**  
**Business Meeting**  
November 15, 2000  
Sun Valley, Idaho

Present:

Kent Rudeen, President, Idaho RC&D Association, Three Rivers RC&D Council  
Jack Shaffer, Vice-President, Idaho RC&D Association, West Central Highlands RC&D Council  
Paula Jones, RC&D Coordinator, Three Rivers RC&D  
Kathy Morter, Project Coordinator, Three Rivers RC&D  
Dave Johnson, Chair, Panhandle Lakes RC&D  
Mark Addy, Acting RC&D Coordinator, Panhandle Lakes RC&D  
Dan Pierce, RC&D Coordinator, Clearwater RC&D  
Paul Calverley, Secretary, Idaho RC&D Association, Southwest Idaho RC&D Council  
Gerald Jeppesen, Chair, High Country RC&D Council  
Steve Smart, RC&D Coordinator, High Country RC&D  
Joe Twitchell, President, Southwest Idaho RC&D Council  
Russ Manwaring, RC&D Coordinator, West Central Highlands RC&D  
Beverly Bauer, Southwest Idaho RC&D Council, Admin. Assistant/I&E Officer for Owyhee  
SCD  
Arin Nesbitt, RC&D Assistant, Southwest Idaho RC&D and West Central Highlands RC&D  
Shirley Poulson, Cassia County Commissioner, Mid-Snake RC&D Council  
Ken Roberts, West Central Highlands RC&D Council  
Everett "Buck" Ward, Chair, Wood River RC&D Council  
Bob Bolte, Treasurer, Wood River RC&D Council  
Bob Simpson, Vice-President, Wood River RC&D Council  
Bonnie Beckley, RC&D Assistant, Wood River RC&D and Mid-Snake RC&D  
Roy Jesser, Chair, Mid-Snake RC&D Council  
Kelly Urbanek, Treasurer, West Central Highlands RC&D Council and Office Coordinator/I&E  
Officer, Valley SWCD  
Bill Moore, RC&D Coordinator, Southwest Idaho RC&D, Acting Program Manager  
Julie Thomas, RC&D Coordinator, Mid-Snake RC&D  
Dick Gardner, Executive Director, Idaho Rural Partnership  
Sue Ellis, Staff Assistant, NRCS

**Kent Rudeen, IRCDA President** opened the meeting at 1:55 p.m. and welcomed the group.

Kent presented Jack Shaffer with the *Outstanding Councilman of the Year Award*. Jack is a member of the Adams Soil Conservation District, has served on the West Central Highlands RC&D Council for nine years, and is currently Vice-President of the IRCDA. Jack was presented a plaque.

**Topics of discussion:**

**Approval of March 2000 meeting minutes**

Jack Shafer made a motion to accept the March 2000 meeting minutes as written (handout).  
Dave Johnson seconded the motion. Motion passed.

### **Treasurer's Report**

Paul Calverley read the treasurer's report. Ray Delay, who was absent from the meeting, prepared this report.

The issue of a \$700.00 loan that went to the planning committee for the 2001 Western RC&D Annual Conference from IRCDA was discussed. It was stated that it is not clear if the loan amount is reflected in the treasurer's report. The amount will be coming back into the IRCDA budget. Paula Jones stated that this money came out of last year's funds.

Jerry Jeppesen made a motion to accept the treasurer's report as written. Jack Shaffer seconded the motion. Motion passed

Kent Rudeen opened the floor for recommendations from the group on ways to use some of the reserve money that is in the budget. Paul Calverley recommended leaving the money in the budget for a time, at least until after the 2001 Western RC&D Annual Conference. The IRCDA may need to assist with some of the expenses of the Conference if the Conference is not self-supporting.

Jack Shaffer mentioned that Ray Delay is up for re-election as treasurer next year, but does not, however, want to be considered for the position.

### **Signatures required on the checking account**

Kent Rudeen explained a new change on the checking account. Previously, only one signature was required. The new checks require two signatures, and the checks have been changed.

### **National and Western RCD Association dues and IASCD dues**

The question was brought up if IRCDA should pay these dues in addition to each Council paying these dues. Individual councils pay dues to the Western and National RCDA. It was agreed that IRCDA will not pay Western and National dues.

Russ Manwaring recommended that IRCDA pay Idaho Association of Soil Conservation District (IASCD) yearly dues of \$400.00. It was agreed that IRCDA needs the support of IASCD.

Jerry Jeppesen made a motion that IRCDA pay annual dues to IASCD. Jack Shaffer seconded the motion. Show of hands: Yes – 4; No – 1. Motion passed.

### **Resolutions to 2001 Western RC&D Association Meeting**

There were no resolutions brought to the board.

### **IRCDA By-Laws**

The IRCDA By-Laws were last revised in March of 1995. The By-Laws were amended to add a fourth person (secretary position) to executive committee. The four positions on the executive committee are President, Vice-President, Secretary, and Treasurer. The minutes from the March 1995 meeting did not reflect this change, as well as the removal of term limits from the By-Laws.

The question was asked: Do we want to add the term limits back into the By-Laws?

Buck Ward made a motion that the IRCDA By-Laws be amended to reflect the elimination of term limits prior to the March meeting.

Jerry amended the Buck's motion to not only **amend the IRCDA By-Laws to reflect the elimination of term limits prior to the March meeting, but to also have a committee put together proposed changes to the By-Laws by the March 2001 meeting.** Seconded: Paul Calverley seconded this amended motion. Motion passed.

**ACTION: Jerry and Buck** will compile proposed changes to the IRCDA By-Laws, which in turn will be discussed at the annual March 2001 meeting.

### **IRCDA Articles of Incorporation**

Paula Jones brought up the issue of submitting the IRCDA Articles of Incorporation and the IRCDA By-Laws to the State of Idaho. This process is three years late. Kelly Urbanek stated that the Articles of Incorporation are the only documents needed, not the By-Laws.

**ACTION: Kent Rudeen** will review the Articles of Incorporation and send in revised paperwork to Secretary of State.

**ACTION: Paula Jones** will send out any recommended changes to the By-Laws 30 days prior to the March 2001 meeting.

### **Western RC&D Association By-Laws and Articles of Incorporation**

The *Draft* Western RC& D Association By-Laws and Articles of Incorporation were discussed (handout). Proposed changes will be voted on at the January 2001 Western RC&D Association meeting. Jerry Jeppesen stated that proposed changes are required to be distributed 60 days prior to the January 2001 meeting, as per the By-Laws. This means that the "revised" document would need to be distributed by the November 21, 2000. Bill Moore is responsible for the quality assurance of these documents.

The group decided to review the *Draft* Western RCDA By-Laws and Articles of Incorporation collectively in the meeting. Beverly Bauer read the document. Bill Moore recorded the changes.

**ACTION: Bill** will prepare new *Draft* Western RCDA By-Laws and Articles of Incorporation and distribute to all councils within the given deadline of 60 days prior to the January 2001 meeting.

### **Future meetings**

Kent Rudeen opened the discussion of future meetings.

Jack Shaffer made a motion to have a spring meeting in mid- April or earlier. The consensus of the group was that mid-March was a more preferable time.

Buck Ward made a motion to hold the spring meeting in March 2001. Dave Johnson seconded the motion. Motion passed. The March 2001 meeting will be held in Boise. Jack Shaffer opposed this motion.

The issue of having another fall meeting in conjunction with IASCD was discussed. Buck Ward stated that there were not enough councilmen at this meeting to make a decision. Dan Pierce stated that the summer meeting is too close to the spring meeting, and a fall meeting would seem more feasible. A decision will need to be made by the March meeting when to have second meeting.

Paula Jones stated if we (IRCDA) want to be part of the IASCD meeting next November that we need to let IASCD know much earlier than we did this year. Jerry Jeppesen stated that we would need to plan with IASCD. This would mean scheduling our sessions with them and not extend the IRCDA meeting at the end of the IASCD meeting. Buck Ward stated that getting time on the IASCD agenda is a problem. Buck feels that IASCD does not have time on their agenda for all things that need to be covered just for IASCD, not to mention RC&D issues. We need to clarify what we want to provide to the IASCD Conference.

Dan Pierce stated that IRCDA could offer an issue or a training issue as part of the IASCD agenda.

Paula Jones stated that we should work towards resolving these differences. Dan Pierce asked what can IRCDA do to alleviate some of these differences.

It was recommended that an Executive Committee develop a strategy for coordinating with IASCD for next year's conference. The Executive Committee would then present this strategy to the IASCD Division Directors.

Paula Jones recommended that this discussion be tabled for now.

Buck Ward suggested proceeding with IASCD and let them know that IRCDA would like to be included in next year's conference.

**ACTION: Kent Rudeen** will pursue coordination with IASCD for next year's conference.

Arin Nesbitt stated that a planning committee meeting for the 2001 Western RCD Annual Conference would be held Thursday morning (November 16) at 8:00 a.m. in lobby at the Lodge lobby.

Jerry Jeppeson made a motion to adjourn the meeting.

Meeting adjourned at approximately 4:30 p.m.

Respectfully submitted,

Sue Ellis  
Staff Assistant, NRCS, State Office, Boise, Idaho